

President's Cabinet

McKinley Williams

Notes

March 9, 2006

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March 9, 2006
10:30 a.m. to 12:00 noon
President's Conference Room

Present: Benny Barnes, Terence Elliott, Carol Maga, Mariles Magalong, McKinley Williams

Absent: Gigi Green

Topic	Outcome
1. Reports: Academic Senate, Classified Senate, ASU	Benny said the classified senate was meeting today at 2:00 p.m. Terence reported on several items that are being discussed at Academic Senate. The first item is copyright issues. Terence distributed a CCC consent form to be signed by students and used by our faculty. This form was developed in the Academic Senate office a few years ago and apparently never followed up for distribution. Terence is resurrecting it now. Mack and Carol agreed the form was a step in the right direction. With a few minor revisions, Mack will forward the form to district for legal advisement. If our campus begins to use this form, then the other campuses may follow suit. The second item being discussed by the Academic Senate office is the Equivalency Standards Verification form. Terence is asking for the department chairs and division deans to sign a verification form, developed by the Academic Senate Office, assuring they have read and reviewed the applicant's information before forwarding the paperwork to the Academic Senate Office for approval. After some review of the new form and revisions made, there was consensus for the form to be used by the Academic Senate Office. The Academic Senate is also discussing smart classrooms. Mack reminded everyone that the Foundation is sponsoring five new smart classrooms now and will probably sponsor more in the near future. Terence reported the faculty is planning their "enhancing collegiality" event called "Faculty Works" for April 12th from 3:00 to 5:00 p.m. as that was the only date and time the Three Seasons was available for this particular event. There was some discussion about this date and time conflicting with College Council. Mack spoke to David Rosenthal and the date was changed to Thursday, April 13, 2006. The enhancing collegiality event will promote faculty projects. Faculty will showcase published works such as books and CD's and light refreshments will be served.
2. College Council Agenda	Melody reported that Stephanie O'Brien's firm called directly before this meeting apologizing for missing yesterday's College Council meeting. There was some discussion if Stephanie needs to attend the meeting on April 12th and it was decided Mack will e-mail her the College Council minutes from yesterday's meeting and inform her that we have our subcommittee in place so there may not be a need to have her attend the next meeting. Mariles and the budget committee

	<p>representatives will be giving the budget augmentation report from the Annual Unit Plans. Mariles also mentioned year-end reports from various committees on campus. The Safety Committee will have a recommendation for next month's meeting. After some discussion, it was decided that the governance and decision-making chart in the College Handbook needs to be revised. It was also decided that reports from the management council, academic and classified senates and ASU (all subcommittees of College Council) would be a standing item added the College Council agenda.</p> <p>College Council Agenda for April 12, 2006</p> <ol style="list-style-type: none"> 1. Call to Order 2. Introduction of Visitors 3. Approval of Agenda 4. Approval of Minutes from March 8, 2006 5. Standing Items <ol style="list-style-type: none"> a. Budget - Mariles Magalong b. Remodel - Mack c. Reports from Management Council, Academic Senate, Classified Senate and ASU 6. Unfinished Business - None 7. New Business <ol style="list-style-type: none"> a. Bond Measure - Do's and Don't's b. Recommendation from Safety Committee c. Report from Budget Committee on Annual Unit Plans Budget Augmentation 8. Other 9. Announcements 10. Next Meeting - May 10, 2006 11. Adjournment
3. Staff Morale Events - Update	Terence reviewed, in his report listed above, the "Faculty Works" event coming in April.
4. Bond Update	Mack said he will distribute the dos and don'ts list for the new bond measure as information only to the College Council.
5. Program Review Revised Schedule	Mack distributed the most updated revision of the program review list. Carol Maga worked with Tim and Lynda to ensure an even listing each semester without upsetting the every two-year cycle of review for vocational programs. The list was accepted. Mack will distribute it to everyone.
6. Other	Melody will create a snack rotation list for this meeting. Mack will provide for students.
Meeting adjourned at 12:00 noon	Respectfully submitted, Melody Hanson Senior Executive Assistant to the President

Snack Rotation:

March 24th	Classified - Benny
April 7th	Management - Mariles
April 28th	Management - Carol
May 12th	Faculty - Terence
May 26th	Students - Mack